

## **Student Business Office**

### **Spring 2022 Important Dates and Deadlines**

#### **Payment Information, Options and Deadlines:**

- I. Once registered you must complete your payment arrangements. All students must log into the Student Finance online system in myOLLU Portal.
  - If **FULLY covered by financial aid**, simply agree to “Financial Responsibility Policy” terms.
  - If **NOT FULLY covered by financial aid**, enroll in a payment agreement to complete the process.

**ALL STUDENTS NOT FULLY COVERED BY FINANCIAL AID MUST ENROLL IN A PAYMENT AGREEMENT**, even if paying in full, partially covered by financial aid, discounts, grants or employers. A Final Confirmation of Registration email will be issued from the Student Business Office.
- II. Students must withdraw themselves by the deadlines posted if they decide to drop or withdraw from the University. Once Final Confirmation of Registration is received Students will be bound by the terms of the Agreement.
- III. **Reminder to financial aid recipients and students living on campus:** make sure your financial aid, and room and board charges appear on your registration statement/invoice before making payment arrangements. The Total Hours Registered and the Financial Aid Hours should match (i.e. Total Hours Registered 12 = Financial Aid Hours 12). If hours do not match, please contact the Financial Aid Office in the Walter Service before contacting the Student Business Office.
- IV. ONLINE PAYMENT ARRANGEMENT options available with instruction at: myOLLU Student Business Office Portal Page.
- IV. IN PERSON PAYMENT ARRANGEMENTS may be processed in the Student Business Office in the Walter Center during regular business hours.

<b>Date</b>	<b>2022 Spring</b>
10/25/21	Early Registration Begins
12/13/21	Book Vouchers Start
1/02/22	First payment due on Deferred Payment Agreements (excludes Fast Track B Only registered students). Deadline for traditional Payment Agreements, first payment due at time of enrollment.
1/07/22	Deadline to register (excludes Weekend II and Fast Track B students). Must enroll in a Payment Agreement and submit first payment, if applicable (see Item I above) upon enrollment. Must receive Final Confirmation of Registration (from Student Business Office) upon enrollment. All arrangements must be made by 5:00 p.m. if made in person; midnight if completed online. <b>NOTE: If you do not meet the deadline for Final Confirmation of Registration listed above, your Registration will be cancelled.</b>
1/08/22	Classes Begin (Weekend I, Fast Track A, and Online 14-week program students). Late registration with a \$100 late fee. Late Registrants Only-Deadline to register. Late Registrants must enroll in Payment Agreement and submit first payment, if applicable (see Item I above) upon enrollment. Late Registrants must receive Final Confirmation of Registration (from Student Business Office) upon enrollment. All arrangements must be made in person from 8:00 a.m. - 1:00 p.m. <b>NOTE: If you do not meet the deadline for Final Confirmation of Registration listed above, your Registration will be cancelled.</b>
1/10/22	Classes Begin (Fall students). Late registration with a \$100 late fee. Late Registrants Only-Deadline to register. Late Registrants must enroll in Payment Agreement and submit first payment, if applicable (see Item I above) upon enrollment. Late Registrants must receive Final Confirmation of Registration (from Student Business Office) upon enrollment. Arrangements must be made by 6:00 p.m. if made in person; midnight if completed online. <b>NOTE: If you do not meet the deadline for Final Confirmation of Registration listed above, your Registration will be cancelled.</b>

1/14/22	<p>Deadline to register (Weekend II students) - 5:00 p.m. if made in person; midnight if completed online.</p> <p>Must enroll in a Payment Agreement and submit first payment, if applicable (see Item I above) upon enrollment.</p> <p>Must receive Final Confirmation of Registration (from Student Business Office) upon enrollment.</p> <p>All arrangements must be made by 5:00 p.m. if made in person; midnight if completed online.</p> <p><b>NOTE: If you do not meet the deadline from Final Confirmation of Registration listed above, your Registration will be cancelled.</b></p>
1/14/22	Book Vouchers End
1/15/22	<p>Classes Begin (Weekend II students). Late registration with a \$100 late fee.</p> <p>Late Registrants Only-Deadline to register.</p> <p>Late Registrants must enroll in Payment Agreement and submit first payment, if applicable (see Item I above) upon enrollment.</p> <p>Late Registrants must receive Final Confirmation of Registration (from Student Business Office) upon enrollment.</p> <p>All arrangements must be completed by midnight online.</p> <p><b>NOTE: If you do not meet the deadline for Final Confirmation of Registration listed above, your Registration will be cancelled.</b></p>
1/24/22	Deadline to submit Health Insurance Waiver.
2/02/22	2 <sup>nd</sup> Payment due on Payment Agreement (Excludes 100% Online registered students).
3/02/22	3 <sup>rd</sup> Payment due on Payment Agreement (Excludes 100% Online and Fast Track A only or B only registered students).
4/02/22	4 <sup>th</sup> Payment due on Payment Agreement (Excludes 100% Online and Fast Track A only or B only registered students).

Date	Spring 2022 (Fast Track B Only)
10/25/21	Early Registration Begins
2/21/22	Book Vouchers Start
3/01/22	<p>First payment due on Deferred Payment Agreements.</p> <p>Deadline for traditional Payment Agreements, first payment due at time of enrollment.</p>
3/04/22	<p>Deadline to Register.</p> <p>Must enroll in a Payment Agreement and submit first payment, if applicable (see Item I above) upon enrollment.</p> <p>Must receive Final Confirmation of Registration (from Student Business Office) upon enrollment.</p> <p>All arrangements must be made by 5:00 p.m. if made in person; midnight if completed online.</p> <p><b>NOTE: If you do not meet the deadline for Final Confirmation of Registration listed above, your Registration will be cancelled.</b></p>
3/05/22	<p>Classes Begin. Late registration with a \$100 late fee.</p> <p>Late Registrants Only-Deadline to register.</p> <p>Late Registrants must enroll in Payment Agreement and submit first payment, if applicable (see Item I above) upon enrollment.</p> <p>Late Registrants must receive Final Confirmation of Registration (from Student Business Office) upon enrollment.</p> <p>All arrangements must be completed by midnight online.</p> <p><b>NOTE: If you do not meet the deadline for Final Confirmation of Registration listed above, your Registration will be cancelled.</b></p>
3/11/22	Book Vouchers End
4/01/22	2 <sup>nd</sup> Payment due on Payment Agreement (Excludes 100% Online registered students).