

DISPOSAL OF EQUIPMENT

Equipment Disposal:

University-owned computing equipment and mobile communication devices, which are no longer needed or serviceable shall be turned over to Vice President for LITS for proper disposal. For equipment purchased with grant funds, disposal shall follow the procedures specified by the granting agency. The Vice President for LITS needs to be notified in writing of intended disposal of grant-funded equipment, so inventory records can be updated.

LITS, Spring 2007