

Kyle K. Utterback, CPA

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Main 326C

PROFESSIONAL EXPERIENCE

Adjunct/Visiting Assistant Professor

Our Lady of the Lake University; Alamo Colleges District – San Antonio, TX

- Regularly taught Principles of Financial Accounting (Acct 2311: Fundamentals of Financial Accounting) & Principles of Managerial Accounting (Acct 2312: Managerial Accounting) using the McGraw Hill textbook and their online curriculum to assign homework, quizzes, tests, and finals. Other courses include Intermediate Financial Accounting I, Cost Accounting, Individual Income Taxation, Financial Accounting for MBA's, Managerial Control System, Internal Auditing, Business Income Taxation, Federal Tax Research, and Advanced Business Combinations.
- Serve as program head of the Master's in Nonprofit Management.
- Teach graduate courses for nonprofit leadership including:
 - Effective Nonprofit Executive Directors & Governing Boards
 - Research & Planning for Nonprofit Projects
 - Finance & Accounting for Nonprofits
 - Nonprofit Operations & Administration
- Prepared the class syllabi in advance and communicated well to the students the outcomes of the class and the expectations for the class.
- Ability to generate a class discussion and apply real-life examples of the accounting world that are applicable to the material. (Used manufacturing cost accounting principles, GAAP principles, discussions & meetings with auditors, preparing financial statements, preparing tax returns for business, partnerships, etc., & notes to the financial statements.)

Owner

Intelligent Minds Accounting Solutions

- Provide accounting advising for nonprofits and areas of business that lack needed expertise in financial and GAAP accounting practices.
- Advise on operations and governance structures, including board of directors' reporting and presentation of financial data for various nonprofits.
- Support nonprofit clients with cloud accounting information systems to streamline and lessen their wasteful impact with old accounting software.
- Assist nonprofits in accounting process and working with an organization's financial institution in regard to financing their operations and utilizing their resources for needed funding.
- Provide nonprofits sandbox testing within a nonprofit's accounting functions with information systems.

Accountant, Tax Specialist & Accounting Information Systems Advisor

Anderson, Johns, & Yao CPAs, P.C. – San Antonio, TX

- Prepared tax returns for various entities, including C-Corps, S-Corps, LLC, General Partnerships, Trusts, and Individuals.
- Supervised parts of audits that include account payable, accounts receivable, inventory, cash disbursements, prepaid expenses, capital leases, and internal control effectiveness.
- Performed attestation work for third-party vendors; work included forecasted financial statements, compilations, and reviews.
- Prepared full set of financial statements for industries in manufacturing, grocery retail, restaurants, and nonprofits, including faith-based organizations.

- Proficient in tax planning for high net-worth individuals and consolidate their financial business dealings within one Enterprise Resource System (ERP) for better visibility and planning.

Supervisor Accountant

Tesoro Corporation – San Antonio, TX

- Worked in SAP to help track environmental liability projects on land where remediation work was necessary and legally obligated. Kept in regular contact with environmental personnel and reviewed quarterly what would be needed to make sure reserves were proper for current spending.
- Tracked Asset Retirement Obligations (AROs). Held and lead quarterly meetings with the retail, refining, and logistics segments to review and update any needed changes. Worked with retail/real estate co-workers to determine ARO treatment-based contract language of leased land where operations took place.
- Organized a quarterly intangible asset review for impairment. This included refining but mostly retail co-workers. It would be a review of retail sub-lease agreements, state licenses that had selling value from retail operations, retail brand values, and refining air emission credits.

General Accountant

PACCAR – Bellevue, WA

- Worked with capital projects, which lead to working with project controls personnel and project engineers. Set up projects in SAP and discussed any needs that may arise from either project controls or project engineer. This regularly included:
 - Discussions of capital vs. expense work in accordance with the corporate policy
 - Capital and Expense accruals that were submitted monthly during month end
 - Timely in-service notices to have an updated depreciation amounts
- Standard Truck Warranty - Completed for both heavy duty and medium duty trucks. Reviewed previous warranty cost output, determined engine cost estimates and forecasted future spending for standard warranty on a per truck basis. Would also include one-off situations as additions (i.e., a new part that was not functioning as intended would be included as additional replacement costs for all trucks, thus added to the warranty estimate). This was also separated between US and Canada using the current spot rate to determine Canada truck warranty amounts.
- Pricing/Cost Accounting - Done on a per truck model basis. Included labor, price per part, and estimated depreciation. Actuals were compared to forecast and data was collected to explain the story behind the differences.
- Tooling Depreciation - This was determined as a per unit basis over a period time. This was adjusted based on future outlook by each truck model. Depreciation variances were determined quarterly and would be updated for the upcoming quarter. A 5-year lookout was also determined for long-term forecasting.
- Completed and lead an internal control audit for expense and capital IT projects for a Fortune 500 company. Also tested Account Payable and IT accounting structure for nonprofit entities.

EDUCATION & INDUSTRY LICENSES

- **Master of Science in Accounting – With Distinction.** University of the Incarnate Word, San Antonio, Texas
- **Bachelor of Science in Accounting.** Brigham Young University-Idaho, Rexburg, Idaho
- **Certified Public Accountant**