

## *Jazmine L. Garcia*

Supervisor of Missing Persons/Juvenile Processing – San Antonio Police Department



**OBJECTIVE:** To secure the position of professor or researcher in criminology where my service to the field would be most beneficial to the organization.

**BIOGRAPHICAL SKETCH:** Ms. Garcia is currently working for the San Antonio Police Department, where she has been employed for four years. She maintains the role of supervisor at the Missing Persons/Juvenile Processing Unit. She oversees operations related to missing person cases and works closely with internal and external agencies when there is suspicion of foul play, abuse, gang affiliation, and trafficking.

### **EDUCATION:**



**Liberty University, Helms School of Government, Lynchburg, Virginia:**

**Doctor of Philosophy in Criminology (2024)**

- Ph.D. in Criminology



**Lamar University, Beaumont, Texas:**

**Master of Criminal Justice (2019)**



**Our Lady of the Lake University, San Antonio, Texas:**

**Bachelor of Arts Degree in Criminal Justice (2018)**

### **PROFESSIONAL EXPERIENCE:**



**Our Lady of the Lake University, San Antonio, Texas, Adjunct Professor**

- Create lectures and Syllabus for Crime and Society course.
- Create lectures and Syllabus for Criminal Investigation course.
- Utilize Blackboard Ultra
- In class teaching
- Create midterms and finals
- Create study guides
- PowerPoint presentations for lectures
- Grade assignments



**San Antonio Police Department Missing Person Unit and Juvenile Processing Office Supervisor (4years 5months)**

- Manage agents' caseloads as well as provide insight on entering/clearing missing persons
- Create trainings with the use of PowerPoint and teach new hires to succeed for the mission of the department
- Manage Notice of Leave, Time Adjustment, and various other personnel forms
- Delegate tasks, form meetings, and redirect any wrong or inappropriate actions
- Network with other departments such as SVU, Homicide, Child Protective Services, National Center of Missing, and Exploited Children
- Supervision of juvenile processing, mug shots, and fingerprints
- Follow DPS protocol and request alerts

**VOLUNTEER EXPERIENCE:**



**Our Lady of the Lake University, San Antonio, Texas, Cold Case Advisor**

- Work with students on two to three San Antonio Police Department cases.
- Taught students to use public system such as NAMUS, NCMEC, social media platforms for civil investigation purposes.
- Discussed how to carry and investigation for missing person/cold cases
- Provided members with criminal justice free trainings.
- Student would conduct research and provide finds to group.

**Our Lady of the Lake University, San Antonio, Texas, Criminal Justice Society**

- Student organized association assist students with organizing events, meetings, and guest speakers.
- Work closely with the club President and Officers to brainstorm recruiting and changes to improve the organization.
- Created guidelines and job descriptions for officers and member of the society.
- Work on comments, concerns, and suggests provide by active society members.

**REFERENCES:**

**Michelle Willingham, Ph.D., Missing Persons Unit / Juvenile Processing Officer Manager San Antonio Police Department, Texas A&M San Antonio Professor 315 S. Santa Rosa, San Antonio, Texas 78207 (210) 207-7660**

**Tommy Johnson, Retired San Antonio Police Department Traffic Investigations Sargent 315 S. Santa Rosa, San Antonio, Texas 78207 (210) 563-9748**

**Samantha Houghton, Bexar County Medical Examiners 7337 Louis Pasteur Dr, San Antonio, Texas 78227 (512) 736-8059**