

# CURRICULUM VITAE

**Apolonio Trejo, Ph.D.**

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## EDUCATION

<b>Ph.D.</b>	School Improvement	Texas State University	2021
	<u>Dissertation</u> The Underrepresentation of Hispanic English Learners in Gifted and Talented Programs		
<b>M.Ed.</b>	Educational Leadership and Policy Studies	University of Texas at San Antonio	2011
<b>M.A.</b>	Bicultural – Bilingual Studies	University of Texas at San Antonio	2007
<b>B.A.</b>	Interdisciplinary Studies	University of Texas at San Antonio	2006

## CERTIFICATIONS

Bilingual Generalist Early Childhood  
Texas Examinations of Educator Standards  
Pedagogy and Professional Responsibilities  
Texas Spanish Oral Proficiency

## TEACHING EXPERIENCE

<b>Our Lady of the Lake University</b> <b>Assistant Professor of Bilingual Education</b>	<b>2022 – Present</b>
<b>Alamo Heights Independent School District</b> <b>Woodridge Elementary School</b> <b>Language Teacher – Spanish Immersion and Dual Language</b> Design lesson plans and teach each content area	2011–2022

- Implement state, local and district assessments
- Attend staff, parent – teacher and ARD meetings
- Evaluate children’s work
- Implement classroom management and routines
- Demonstrate effective professional teaching skills
- Assist individual students and groups with different subjects and needs
- Observe and analyze lesson plans
- Observe children’s behaviors, classroom behavior, and discipline problems
- Design, impart and provide support services for each content area within grade level and language team
- Asses, evaluate and implement state, local and district assessments
- Participate and coordinate LPAC, RTI, 504 and ARD meetings with campus leaders
- Observe students’ behaviors, classroom behavior, and addressed discipline problems

**Edgewood Independent School District**

2003 – 2011

**Loma Park Elementary School**

**Bilingual Education Leader / Language Teacher Pre-Kindergarten – Twelfth Grade**

- Designed, imparted and provided support services for each content area
- Assessed, evaluated and Implemented state, local and district assessments
- Participated and coordinated LPAC, RTI, 504 and ARD meetings
- Met with bilingual teachers to assist with Spanish reading, language arts and curriculum
- Mentor new teachers and student teachers
- Mentor teachers for guidance, planning, and evaluating lessons for ELs and ESL
- Observed students’ behaviors, classroom behavior, and addressed discipline problems
- Presented staff development for campus staff and parents
- Participated and provided in district professional development
- Provided support for ELs families on content area opportunities
- Oversee the operation and implementation to all State compensatory rules and guidelines
- Oversee the administration and implementation of local initiatives
- Assist and prepare budget for grade level field trips, school supplies and professional development

**LEADERSHIP POSITIONS**

**Grade Level Chair**

2013 - 2015

- Meet with language teachers to assist with Spanish reading, language arts and curriculum
- Mentor new teachers, student teachers and high school students
- Work closely with university coaches to help student teachers
- Assist and prepare budget for grade level field trips, school supplies and professional development

**Bilingual Campus Leader/Assistant Principal**

- Mentor teachers for guidance, planning, and evaluating lessons for LLs, ELs and ESL
- Present staff development for campus staff and parents
- Participate and provide in district professional development
- Provide support for Spanish immersion and ELs families on content area opportunities
- Oversee the operation and implementation to all State compensatory rules and guidelines

Oversee the administration and implementation of local initiative

- Campus Mentor Teacher** Present  
Mentor, guide, support, and advocate to improve the skills and retention of new teachers and student teachers  
Build relationship with new teachers and student teachers  
Model and conduct demonstration lessons  
Collaborate with new teachers and student teachers to create engaged lessons  
Track progress of teacher and student teacher growth  
Promote growth and development of new teachers and student teachers  
Promote student growth  
Arrange reciprocal classroom visits
- District Language Team – Member/Facilitator/Presenter** 2011 – Present  
Collaborate and create lessons for language classrooms  
Lead professional development for language teachers  
Promote high academic achievement for language students  
Develop first and second language skills for bilingualism and biliteracy  
Promote cross cultural understanding for language students
- District/Campus Spanish Spelling Bee Coordinator** 2011 – Present  
Direct the school and district Spanish spelling bee  
Interacts with contestants/students  
Prepare all documents for staff, parents and students
- District/Campus Design Team – Facilitator/Presenter** 2019 – Present  
Create engage, critical and creative learning and PD  
Apply skills for life in PD  
Develop a healthy sense of self through PD  
Seek knowledge and understanding for PD needs  
Communicate and collaborate with faculty
- Teaching Through an Equity Lens - Facilitator/Presenter** 2021  
Amplifying student voice through lessons  
Apply inclusive language in classrooms
- Akins High School (Austin ISD) Professional Development Review** 2015  
Researched, gathered and analyzed data and conducted an evaluation of the professional development program at Akins High School in Austin, Texas.  
Examined the alignment of professional development with campus goals and classroom needs, to identify program strengths, and to suggest improvements to the current system
- Texas State House of Representatives – Austin, Texas** 2015  
Limited English Proficient vs. English Language Learners vs. Language Learners

- Creating Turnaround Educator Pipelines** 2014  
Examined attendees' understanding of the Turnaround Educator Pipeline process participating in the CTEP Summer Institute Conference
- SBDM (Site-Based Decision Making) Representative** 2011 – 2015  
Serve as the decision making body for the campus  
Serve as the campus improvement planning body  
Participate in the campus needs assessment process  
Continually monitor and assess the grade level action plan that supports the campus plan  
Help align campus goals with district goals
- Character Education Representative/Facilitator** 2013 – 2015  
Work with counselors to coordinate district initiatives  
Support / promote character education initiatives  
Make recommendations for changes / improvements
- Grade Level Chair / Team Leader** 2012 – 2014  
Serve as the principal's advisory council  
Assist and prepare budget for grade level field trips, school supplies and professional development  
Provide input and grade level perspective during grade level chair meetings  
Promote the shared vision of the school  
Maintain a positive and professional school atmosphere through interactions and leadership on the grade level  
Delegate grade level responsibilities and facilitate problem solving  
Facilitate grade level meetings  
Coordinate curriculum enrichment proposals  
Coordinate supply orders for the grade level
- Educational Improvement Council Representative** 2011 – 2012  
Represent the campus perspectives / issues at a district level for improvement planning  
Communicate district issues and work on the district improvement plan back to the campus
- Campus Literacy Committee Representative** 2003 – 2011  
Responsible to build a school community of readers  
Modeled reading to motivate reading in the classroom through sustained silent (DEAR)  
Collected and analyzed data as a valuable addition of literacy to the instructional day  
Responsible for interventions to improve literacy, reading fluency and comprehension  
Promoted a positive attitude towards reading to encourage lifelong readers
- Campus Technology Representative/Facilitator** 2008 – 2011  
Coordinated instruction for basic technology skills for Kindergarten through Grade 5  
Led and coordinated closely with classroom teachers to integrate technology curriculum
- Campus Gifted and Talented Leader** 2005 – 2009  
Responsible for services and lessons designed for gifted and talented students

Align the development of innovative lesson plans and performances that reflect individuality and creativity

Coordinate teachers' gifted and talented certification and yearly updates

Manage and implement students' assessment and services

Coordinate all services and ensure the compliance with the State of Texas

### **Campus Bilingual Education Leader**

2003 – 2009

Train and inform bilingual teachers on current issues, assessment and state and local district policy

Assist and prepare budget for grade level field trips, school supplies and professional development

Collection, sorting, compiling and publishing the daily absentee report for the school

Work closely with the home/school liaison in reducing campus absenteeism rate

Keep informed of and comply with state, federal and district policies and regulations

PEIMS, Data Standards, and TEA Student Attendance Accounting Handbook

Customer service to parents and faculty

Observe and analyze bilingual lesson plans and lessons

### **AWARDS RECEIVED**

San Antonio Neighborhood Leadership Academy	2019
Alamo City Teacher of the Year	2016
First Place Loma Park Science Fair	2010 – 2011
Target Field Trips	2010 – 2011
San Antonio Zoo Field Trip Award	2010 – 2011
Governor's Excellence Grant	2008 – 2009
100 % Student Participation Loma Park Science Fair	2008 – 2009
Second Place Loma Park Elementary School Science Fair	2008 – 2009
HEB Excellence in Education Award Nomination	2008 – 2009
First Place Edgewood Independent School District Science Fair	2008 – 2009
First Place Loma Park Elementary School Science Fair	2008 – 2009
Wal-Mart Teacher of the Year Nomination	2007 – 2008
Texas Association for Bilingual Education Graduate Scholarship	2007 – 2008
Loma Park Elementary School Enrichment Literature	2007 – 2008
Loma Park Elementary School Tejas LEE Comprehension Achievement	2007 – 2008
First Place Edgewood Independent School District Science Fair	2007 – 2008
First Place Loma Park Elementary School Science Fair	2007 – 2008
University of Texas at San Antonio Most Outstanding Senior	2007 – 2008
All American Scholar – United States Achievement Academy	2006 – 2007
The Albar Peña Memorial Scholarship	2006 – 2007
The Chancellor's List	2005 – 2006
UTSA President's List	2005 – 2006
All American Scholar – United States Achievement Academy	2005 – 2006
UTSA Dean's List	2004 – 2006
The National Dean's List	2004 – 2006
4.0 Recognition Bicultural – Bilingual Studies Department	2004 – 2006

Who's Who at UTSA and Who's Who Among Students In American Universities and Colleges	2004 – 2006
Leaders in Bilingual Reading Opportunities Scholarship	2003 – 2006

**SERVICE TO THE COMMUNITY**

Tobin Hill Community Association	2009 – Present
Ready, Willing...Enable!	2018 – Present
Community Pizza Night	2011 – Present
Families and Schools Together (F.A.S.T.) Representative	2008 – 2011
Parent and Child Together (P.A.C.T.) Representative	2008 – 2011
E.I.S.D. Cinco de Mayo Parade – <i>School Representative</i>	2006 – 2011
Elf Louise – Delivered Presents for Economically Disadvantage Families	2005 – 2010
Katrina Disaster Relief Efforts – <i>Tutor</i>	2005
Natural and Manmade Disasters: Awareness and Action Campaign – <i>Translator</i>	2005
UTSA Reading Plaza – <i>Tutor</i>	2004
Gus Garcia Middle School – <i>After School Tutor</i>	2003 – 2004
Secret Santa – Delivered Presents for Economically Disadvantage Families	2003