



## 2020-2021 Independent Verification Worksheet

Your 2020-2021 Free Application for Federal Student Aid was selected by the Department of Education for review in a process called verification. Federal law requires OLLU to verify the information you reported on your FAFSA before awarding you federal aid. If there are differences between your FAFSA information and your financial documents, we will submit corrections electronically. You must complete this verification form, sign and submit it to the financial aid office as soon as possible. This will ensure that your financial aid will not be delayed.

### Next Steps:

1. Complete sections A through C of the 2020-2021 Independent Verification Worksheet.
2. Login to the OLLU self-service portal ([www.ollusa.edu](http://www.ollusa.edu)) and review the Financial Aid section for any documents that are needed for the verification process. Make sure to select the 2020-2021 award year.
3. Once all the documentation has been submitted, a financial aid counselor will conduct an initial review of the documentation. If additional documentation is needed for clarification, a counselor will contact you by phone or email. Please continue to check your OLLU email and self-service portal for updates.

### A. Student Information

Student's Last Name	Student's First Name	M.I.	Student's ID or SSN
Student's Street Address			Student's Date of Birth
City	State	Zip Code	Student's Phone Number

### B. Family Information

List the names of all household members, including yourself, your spouse and your children if you provide more than half of their support even if they do not live with you. Also, list the name of any household member who will be attending at least half time between July 1, 2020 and June 30, 2021, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
		Self	OLLU


Print Student Name and ID \_\_\_\_\_

**C. Student's Income Information**

1. Check only one box below.
  - Check here if you will request a 2018 tax return transcript from the IRS ([www.irs.gov](http://www.irs.gov), 1-800-908-9946)
  - Check here if you will not file and are not required to file a 2018 U.S. Income Tax Return.
  
2. If you did not file and are not required to file a 2018 U.S. Income Tax Return, list below your employer(s) and any income received in 2018. Please attach a copy of a 2018 W-2 form for each source of employment. You must also request a Non-Filer's Transcript from the IRS at [www.irs.gov](http://www.irs.gov) or call 1-800-908-9946.

Sources	2018 Income

Each person signing below certifies that all the information reported is complete and correct.

**Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail or both.**

***Please submit all verification documents to:***

***OLLU/Financial Aid Office, 411 S.W. 24<sup>th</sup> Street, San Antonio, TX 78207***

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse

\_\_\_\_\_  
Date