Title IX Coordinator Report
2025-2026 Academic Year
Fourth Quarter

TO: Dr. Abel Chávez, President, Chief Executive Officer

FROM: Dr. Guadalupe Marquez, Title IX Coordinator

RE: Title IX Coordinator Reporting Requirements under Tex. Educ. Code § 51.253(a)

Under the Texas Education Code (TEC), Section 51.253(a), Administrative Reporting Requirements: Not less than once every three months, the Title IX coordinator of a postsecondary educational institution shall submit to the institution's Chief Executive Officer a written report on the reports received by Responsible Employees, under Section 51.252 (Reporting Required for Certain Incidents), regarding incidents of "sexual harassment," "sexual assault," "dating violence," or "stalking," as defined in the TEC, Section 51.251.

For the purposes of complying with the Title IX Coordinator reporting requirements under TEC, Section 51.253(a), the attached written report[1] (Appendix A, Table 1) includes all required reporting information for the 2025–2026 academic year through the fourth quarter. The report reflects the following cumulative data from August 15, 2025, through August 14, 2026, encompassing the first, second, third, and fourth quarters of the 2025–2026 academic year:

(1) the investigation of those reports; and

(2) the disposition, if any, of any disciplinary processes arising from those reports; and

(3) the reports for which the institution determined not to initiate a disciplinary process, if any.

To assist Dr. Abel Chávez, President of Our Lady of the Lake University, in preparing for the Chief Executive Officer reporting obligations under TEC § 51.253(c), Appendix A, Table 2 is provided for informational purposes and reflects disciplinary actions taken pursuant to TEC § 51.255 during the applicable reporting period. This information is intended to support the President's required annual report under § 51.253(c).

Appendix B is included as a preliminary summary of the data contained in Appendix A to facilitate preparation for the President's annual report under TEC § 51.253(c). The summary data in Appendix

[1] When identifiable, duplicate reports were consolidated into one case number and counted as one report in the summary data, and confidential employee reporting is noted by case number and as a sub-set to the total number of reports received.

B is organized according to the reporting categories set forth in § 51.253(c). Individual reports may be applicable to multiple reporting categories; therefore, summary figures may not total identically.

Note: Any additional reports received by the Title IX Coordinator that do not meet the required reporting criteria in TEC Sec. 51.252 have been omitted for the compliance purposes of this specific report.[2]

Appendix A
Title IX Coordinator Report
2025-2026 Academic Year
Fourth Quarter

Table 1. Employee submitted reports as per Tex. Ed. Code § 51.252

Report Number	Date Received	Alleged Conduct Reported by Employees Under § 51.252	Investigation Status	Disciplinary Status
1	8/27/2025	Sexual Assault	Administrative Closure: Initial assessment concluded; Supported Measures; No Jurisdiction	Disciplinary Process: Not Applicable
2*	9/3/2025	Sexual Harassment	Administrative Closure: Initial Assessment Concluded; Complainant Requested Not to Investigate	Disciplinary Process: Not Applicable
3	9/4/2025	Dating Violence	Administrative Closure: Initial Assessment Concluded; Supported Measures; No Jurisdiction	Disciplinary Process: Not Applicable
4	10/10/2025	Domestic Violence	Administrative Closure: Initial Assessment Concluded; No Jurisdiction	Disciplinary Process: Not Applicable
5*	10/31/2025	Sexual Assault	Administrative Closure: Initial Assessment Concluded; No Jurisdiction	Disciplinary Process: Not Applicable
6	11/02/2025	Sexual Harassment	Administrative Closure: Initial Assessment Concluded; Complainant Requested Not to Investigate	Disciplinary Process: Not Applicable

[2] For example, reports made by students and all other non-employees (including incidents under 3.5(d)(3)) are excluded from Appendices A and B. Additionally, if a Title IX Coordinator determines that the type of incident described in a report, as alleged, does not constitute "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, the report is excluded from Appendices A and B. It is the responsibility of the Title IX Coordinator to assess each report received and determine whether it is properly included in this report, and if so, to correctly identify the type of incident.

7*	01/15/2026	Sexual Harassment	Administrative Closure: Initial Assessment Concluded, Complainant Requested Not to Investigate	Disciplinary Process: Not Applicable
8	01/28/2026	Domestic Violence	Administrative Closure: Initial Assessment Concluded; Supported Measures; No Jurisdiction	Disciplinary Process: Not Applicable
9*	02/03/2026	Sexual Harassment	Administrative Closure: Initial Assessment Concluded; Supported Measures; No Jurisdiction	Disciplinary Process: Not Applicable
10	02/25/2026	Dating Violence	Administrative Closure: Initial Assessment Concluded; Supported Measures; No Jurisdiction	Disciplinary Process: Not Applicable
11	3/18/2026	Domestic Violence	Administrative Closure: Initial Assessment Concluded; Supported Measures; No Jurisdiction	Disciplinary Process: Not Applicable
12	4/8/2026	Stalking	Administrative Closure: Initial Assessment Concluded; Supported Measures; No Jurisdiction	Disciplinary Process: Not Applicable
13*	4/18/2026	Sexual Harassment	Administrative Closure: Initial Assessment Concluded; Complainant Requested Not to Investigate	Disciplinary Process: Not Applicable
14*	4/28/2026	Dating Violence	Administrative Closure: Initial Assessment Concluded; Supported Measures; No Jurisdiction	Disciplinary Process: Not Applicable
15*	8/14/2026	Sexual Harassment	Administrative Closure: Initial Assessment Concluded; Complainant Requested Not to Investigate	Disciplinary Process: Not Applicable

**Indicates duplicate reports were consolidated into one case number.*

Table 2
Alleged Conduct under TEC, Section 51.255(a):
Reports received that include allegations of an employee's failure to report or who submits a false report to the institution under Section 51.255(a)

Report Number	Date Received	Alleged Conduct Under § 51.255 (a)	Investigation Status	Disciplinary Status
N/A	*N/A*	*N/A*	*N/A*	*N/A*

Appendix B
Summary Data Report
2025-2026 Fourth Quarter Academic Year
Employee submitted reports and number of confidential reports as per Tex. Ed. Code § 51.252

Texas Education Code, Section 51.252	
Number of reports received under Section 51.252[3]	**15**
Number of confidential reports[4] under Section 51.252	**11**
Number of initial assessments[5] conducted for reports under Section 51.252	**15**
Number of investigations[6] conducted under Section 51.252	**0**
Disposition[7] of any disciplinary processes for reports under Section 51.252:	
a. Concluded, No Finding of Policy Violation[8]	**0**
b. Concluded, with Employee Disciplinary Sanction	**0**
c. Concluded, with Student Disciplinary Sanction	**0**
d. SUBTOTAL	**0**
Number of reports under Section 51.252 for which the institution determined not to initiate a disciplinary process[9]	**15**
Texas Education Code, Section 51.255	
Number of reports received that include allegations of an employee's failure to report or who submits a false report to the institution under Section 51.255(a)	**0**
Any disciplinary action taken, regarding failure to report or false reports to the institution under **Section 51.255(c):**	
a. Employee termination	**0**
b. Institutional intent to termination, in lieu of employee resignation	**0**

*The report reflects cumulative data from August 15, 2025, through August 14, 2026 encompassing the first, second, third, and fourth quarters.

[3] For example, reports made by students and all other non-employees (including incidents under 3.5(d)(3)) are excluded from Appendices A and B. Additionally, if a Title IX Coordinator determines that the type of incident described in a report, as alleged, does not constitute "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, the report is excluded from Appendices A and B. It is the responsibility of the Title IX Coordinator to assess each report received and determine whether it is properly included in this report, and if so, to correctly identify the type of incident.

[4] "Number of confidential reports" is a sub-set of the total number of reports that were received under Section 51.252, by a confidential employee or office (e.g., Counseling and Health Services, Confidential Advisors or Clergy).

[5] "Number of initial assessments" refers to instances when the Title IX Coordinator conducts an initial assessment of the incident, usually in coordination with the Title IX Deputy Coordinator assigned to handle the complaint. Initial assessments, as described in the OLLU Title IX Sexual Misconduct Policy and Grievance Procedures, may include meeting with the reporter/complainant, issuing supportive measures, initiating a violence risk assessment and/or emergency removal, and determining the appropriate resolution process, including referral to Human Resources or Student Conduct for behavior related to sexual harassment or other sexual misconduct that is outside the scope of Title IX. Initial assessments are completed prior to the Informal Resolution and Formal Grievance Processes.

[6] "Number of investigations" is a sub-set of the total number of initial assessments that were received under Section 51.252. Title IX formal investigations are initiated when the Title IX Coordinator or Deputy Coordinator issues a written notice of the investigation and allegations to the respondent upon commencement of the Title IX Sexual Misconduct Formal Grievance Procedure, or alternatively, the Informal Resolution Process. The Formal Grievance Procedure is typically completed within 60-90 calendar days of the complaint. In the event that extenuating circumstances warrant an investigation taking longer than 90 calendar days until resolution, the reasons for the delay will be documented in the case file. A simultaneous criminal investigation is an example of a situation that may warrant a delay. Other disciplinary investigations related to sexual harassment or other sexual misconduct that is outside the scope of Title IX are initiated when the Title IX Coordinator assesses the report and determines that the incident does not constitute sexual harassment as defined by the Title IX regulations (34 CFR § 106.30) but will be addressed using the appropriate resolution process.

[7] "Disposition" means "final result under the institution's disciplinary process" as defined in the Texas Higher Education Coordinating Board's (THECB) rules for TEC, Section 51.259 (See 19 Tex. Admin. Code Section 3.6(e) (2019)); therefore, pending disciplinary processes will not be listed until the final result is rendered.

[8] "No Finding of a Policy Violation" in this section refers to instances where there is no finding of responsibility after a hearing or an appeal process; investigations completed with a preponderance of evidence not met are excluded, because it would not have moved forward into a disciplinary process.

[9] The institution may have determined "not to initiate a disciplinary process." The reasons for not initiating a discipline process can include, but are not limited to: case dismissal; administrative closure; insufficient information to investigate; confidential employee reporting (no identifiable information); the respondent's identity was unknown or not reported; the institution had no jurisdiction; the complainant requested the institution not investigate the report; informal resolution was completed; investigation is ongoing; or investigation was completed with a preponderance of evidence not met. At OLLU, jurisdiction includes a complaint of sexual misconduct against a member of the OLLU community.